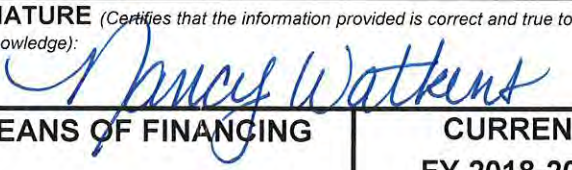


STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation & Tourism		FOR OPB USE ONLY				
AGENCY: Office of Cultural Development		OPB LOG NUMBER <i>U2</i>		AGENDA NUMBER <i>CF11</i>		
SCHEDULE NUMBER: 06-265		Approval and Authority:				
SUBMISSION DATE: July 18, 2018						
AGENCY BA-7 NUMBER: DCRT-OCD-19-01						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019			
GENERAL FUND BY:						
DIRECT	\$1,799,896	\$111,111	\$1,911,007			
INTERAGENCY TRANSFERS	\$2,501,591	\$0	\$2,501,591			
FEES & SELF-GENERATED	\$695,000	\$0	\$695,000			
STATUTORY DEDICATIONS	\$122,385	\$0	\$122,385			
Archaeological Curation Fund (CT5)	\$122,385	\$0	\$122,385			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$2,089,456	\$0	\$2,089,456			
TOTAL	\$7,208,328	\$111,111	\$7,319,439			
AUTHORIZED POSITIONS	31	0	31			
AUTHORIZED OTHER CHARGES	6	0	6			
NON-TO FTE POSITIONS	0	0	0			
TOTAL POSITIONS	37	0	37			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Cultural Development	\$3,535,707	25	\$111,111	0	\$3,646,818	25
Arts	\$3,018,216	7	\$0	0	\$3,018,216	7
Administrative	\$654,405	5	\$0	0	\$654,405	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$7,208,328	37	\$111,111	0	\$7,319,439	37

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation & Tourism	FOR OPB USE ONLY	
AGENCY: Office of Cultural Development	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-265		
SUBMISSION DATE: July 18, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: DCRT-OCD-19-01		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

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Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$111,111 State General Fund (Direct)

Cash in the amount of \$111,111 is available to be transferred from FY 2017-18 to FY 2018-19.

Grant	Program	PO	Amount
National Main Street	Cultural Development	2000342701	\$ 25,000.00
Texas A & M University	Cultural Development	2000352165	\$ 86,111.00

Funds for National Main Street will be used to provide training and technical assistance to Main Street programs in Louisiana

Funds for Texas A & M University will be used for the conservation of the Red River Dugout Canoe Project

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$111,111	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$111,111	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed until next fiscal year because funds are needed this fiscal year to allow the Office of Cultural Development to meet FY-2017-2018 Grant Agreement first phase which extends through May 31, 2019 for the Red River Canoe Project. The funds for the Louisiana Main Street Program approved by mid-year BA-7 in late February 2018 are needed to meet the FY2017-2018 Grant Agreement for the National Main Street Program.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No payments have been made toward this BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Without approval of this BA-7, the Office of Cultural Development will not be able to utilize funds that were appropriated with House Bill 874 of the Regular Session for FY2017-18 for the Red River Canoe Project. Approval is also needed to provide assistance to the Main Street programs in Louisiana when the Grant Agreement was entered following Mid-Year BA-7 increasing funding for the agency.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. *(Be specific. Relate performance impacts to objectives and performance indicators.)*

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Cultural Development Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$1,130,181	\$111,111	\$1,241,292	\$0	\$0	\$0	\$0
Interagency Transfers	\$385,932	\$0	\$385,932	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$694,500	\$0	\$694,500	\$0	\$0	\$0	\$0
Statutory Dedications *	\$122,385	\$0	\$122,385	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,202,709	\$0	\$1,202,709	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,535,707	\$111,111	\$3,646,818	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,067,440	\$0	\$1,067,440	\$0	\$0	\$0	\$0
Other Compensation	\$15,493	\$0	\$15,493	\$0	\$0	\$0	\$0
Related Benefits	\$641,798	\$0	\$641,798	\$0	\$0	\$0	\$0
Travel	\$23,585	\$0	\$23,585	\$0	\$0	\$0	\$0
Operating Services	\$86,803	\$0	\$86,803	\$0	\$0	\$0	\$0
Supplies	\$21,320	\$0	\$21,320	\$0	\$0	\$0	\$0
Professional Services	\$4,178	\$0	\$4,178	\$0	\$0	\$0	\$0
Other Charges	\$1,605,476	\$111,111	\$1,716,587	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$67,498	\$0	\$67,498	\$0	\$0	\$0	\$0
Acquisitions	\$2,116	\$0	\$2,116	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,535,707	\$111,111	\$3,646,818	\$0	\$0	\$0	\$0
POSITIONS							
Classified	19	0	19	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	20	0	20	0	0	0	0
OTHER CHARGES POSITIONS	5	0	5	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	25	0	25	0	0	0	0
* Statutory Dedications:							
Archaeological Curation Fund (CT5)	\$122,385	\$0	\$122,385	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Cultural Development Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$111,111	\$0	\$0	\$0	\$0	\$111,111
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$111,111	\$0	\$0	\$0	\$0	\$111,111
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$111,111	\$0	\$0	\$0	\$0	\$111,111
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Arts Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$15,310	\$0	\$15,310	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,115,659	\$0	\$2,115,659	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$886,747	\$0	\$886,747	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,018,216	\$0	\$3,018,216	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$470,148	\$0	\$470,148	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$232,020	\$0	\$232,020	\$0	\$0	\$0	\$0
Travel	\$10,554	\$0	\$10,554	\$0	\$0	\$0	\$0
Operating Services	\$58,346	\$0	\$58,346	\$0	\$0	\$0	\$0
Supplies	\$5,014	\$0	\$5,014	\$0	\$0	\$0	\$0
Professional Services	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Other Charges	\$1,916,243	\$0	\$1,916,243	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$325,391	\$0	\$325,391	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,018,216	\$0	\$3,018,216	\$0	\$0	\$0	\$0
POSITIONS							
Classified	6	0	6	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	7	0	7	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	7	0	7	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Arts Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Administrative Program

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUT-OF-YEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$654,405	\$0	\$654,405	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$654,405	\$0	\$654,405	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$290,901	\$0	\$290,901	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$162,183	\$0	\$162,183	\$0	\$0	\$0	\$0
Travel	\$9,039	\$0	\$9,039	\$0	\$0	\$0	\$0
Operating Services	\$17,374	\$0	\$17,374	\$0	\$0	\$0	\$0
Supplies	\$503	\$0	\$503	\$0	\$0	\$0	\$0
Professional Services	\$500	\$0	\$500	\$0	\$0	\$0	\$0
Other Charges	\$38,749	\$0	\$38,749	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$135,156	\$0	\$135,156	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$654,405	\$0	\$654,405	\$0	\$0	\$0	\$0
POSITIONS							
Classified	3	0	3	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	4	0	4	0	0	0	0
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	5	0	5	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Administrative Program

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment)

GENERAL PURPOSE

1. This BA-7 will allow the Office of Cultural Development to carryforward funds from FY 2017-18 to FY2018-19 for a grant agreement entered in FY 2017-18.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If STATE GENERAL FUND

\$111,111 State General Fund (Direct)

\$86,111 - Included on this BA-7 will allow the Office of Cultural Development to carryforward funds from FY2017-18 to FY2018-19 for a grant agreement entered in FY2017-18 and meet the requirements as appropriated with House Bill 874 of the Regular Session for fiscal year 2017-18.

\$25,000 - Included on this BA-7 will allow the Office of Cultural Development to carryforward funds from FY2017-18 to FY2018-19 for a grant agreement entered after approval to Mid-Year BA-7 increasing funds for the Office of Cultural Development in FY2017-18.

3. If IAT

4. Self-Generated Revenues

5. If Statutory Dedications

8. **All Grants:** The 34 Foot Dugout Canoe Project Special Initiative
The Main Street Project

EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.

N/A

10. If funds are being transferred, please explain how excess funds became available.
Funds that were obligated in FY2017-18 will be transferred into FY2018-19 to provide funding for obligations entered into during the 2018-19 Fiscal Year

11. Provide object details as part of explanation.

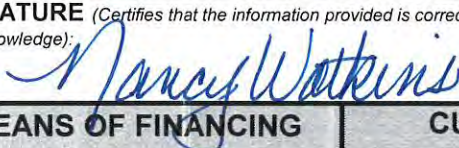
	Program	Org	Object	Rptg	Amount	Means of Finance
AFS	100	6576	3646	5840	\$ 86,111	State General Fund
	100	6575	3740	5836	\$ 25,000	State General Fund

	Fund	Cost Center	G/L Acct		
LaGov	2650000000	2651027600	5610003	\$	86,111
	2650000000	2651037500	5620064	\$	25,000
Total				\$	111,111

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Billy Nungesser, LT Governor	bnungesser@crt.la.gov	(225)342-7009
Richard Hartley, Deputy Secretary	rhartley@crt.la.gov	(225)342-8607
Nancy Watkins, Undersecretary	nwatkins@crt.la.gov	(225)342-8201

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism			FOR OPB USE ONLY			
AGENCY: Office of Tourism			OPB LOG NUMBER <i>003</i>		AGENDA NUMBER <i>CF12</i>	
SCHEDULE NUMBER: 06-267			Approval and Authority:			
SUBMISSION DATE: July 18, 2018						
AGENCY BA-7 NUMBER: DCRT-OT-19-01						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:						
DIRECT	\$900,000	\$0	\$900,000			
INTERAGENCY TRANSFERS	\$43,216	\$0	\$43,216			
FEES & SELF-GENERATED	\$26,112,703	\$179,847	\$26,292,550			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
Audubon Golf Trail Development Fund (CTA)	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$447,660	\$0	\$447,660			
TOTAL	\$27,503,579	\$179,847	\$27,683,426			
AUTHORIZED POSITIONS	73	0	73			
AUTHORIZED OTHER CHARGES	3	0	3			
NON-TO FTE POSITIONS	0	0	0			
TOTAL POSITIONS	76	0	76			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$1,728,998	0	\$0	0	\$1,728,998	0
Marketing	\$22,364,280	0	\$98,112	0	\$22,462,392	0
Welcome Centers	\$3,410,301	0	\$81,735	0	\$3,492,036	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$27,503,579	0	\$179,847	0	\$27,683,426	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism	FOR OPB USE ONLY	
AGENCY: Office of Tourism	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-267		
SUBMISSION DATE: July 18, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: DCRT-OT-19-01		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

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Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

\$179,847 - Self Generated Revenue to be carried forward from FY 2017-18 to FY 2018-19

Vendor	LaGov PO	Program	Amount	Financing
Essence Festival Productions	2000317923	Marketing	\$ 98,112	Self Generated
Heavenly Gate Fence, Inc.	2000341307	Welcome Centers	\$ 2,920	Self Generated
RDR Construction LLC	2000341308	Welcome Centers	\$ 8,915	Self Generated
The Bellech Group, Inc.	2000341831	Welcome Centers	\$ 69,900	Self Generated
Total			\$ 179,847	

Essence Festival Productions - Festival is held first week of July, with the final report and deliverables not available until late August 2018.

Heavenly Gate Fence, Inc. - Project delayed due to vendor's design specification on bid document.

RDR Construction LLC - Reconditioning and repainting Mound Welcome Center counter delayed due to logistics of closing off parts of center to protect visitors/personnel from chemical fumes.

The Bellech Group, Inc. - Door replacement at Atchafalaya Welcome Center will be completed next fiscal year.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$179,847	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$179,847	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel needed.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request cannot be postponed until the next fiscal year because funds are needed this fiscal year to allow the Office of Tourism to meet fiscal year 2017-2018 encumbered obligations which could not be completed prior to June 30, 2018.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

N/A

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts associated with this BA-7.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,728,998	\$0	\$1,728,998	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$1,728,998	\$0	\$1,728,998	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$422,056	\$0	\$422,056	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$405,071	\$0	\$405,071	\$0	\$0	\$0	\$0
Travel	\$31,000	\$0	\$31,000	\$0	\$0	\$0	\$0
Operating Services	\$81,524	\$0	\$81,524	\$0	\$0	\$0	\$0
Supplies	\$14,695	\$0	\$14,695	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$770,852	\$0	\$770,852	\$0	\$0	\$0	\$0
Acquisitions	\$3,800	\$0	\$3,800	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,728,998	\$0	\$1,728,998	\$0	\$0	\$0	\$0
POSITIONS							
Classified	6	0	6	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	7	0	7	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	7	0	7	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$900,000	\$0	\$900,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$20,973,404	\$98,112	\$21,071,516	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$447,660	\$0	\$447,660	\$0	\$0	\$0	\$0
TOTAL MOF	\$22,364,280	\$98,112	\$22,462,392	\$0	\$0	\$0	\$0

EXPENDITURES:							
Salaries	\$739,053	\$0	\$739,053	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$488,672	\$0	\$488,672	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,511,669	\$98,112	\$4,609,781	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,169,654	\$0	\$9,169,654	\$0	\$0	\$0	\$0
Other Charges	\$2,233,580	\$0	\$2,233,580	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$5,025,487	\$0	\$5,025,487	\$0	\$0	\$0	\$0
Acquisitions	\$7,300	\$0	\$7,300	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,364,280	\$98,112	\$22,462,392	\$0	\$0	\$0	\$0

POSITIONS							
Classified	15	0	15	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	15	0	15	0	0	0	0
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	18	0	18	0	0	0	0

* Statutory Dedications:							
Audubon Golf Trail Development Fund (CTA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$98,112	\$0	\$0	\$98,112
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$98,112	\$0	\$0	\$98,112
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$98,112	\$0	\$0	\$98,112
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Welcome Centers

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$3,410,301	\$81,735	\$3,492,036	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$3,410,301	\$81,735	\$3,492,036	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,414,149	\$0	\$1,414,149	\$0	\$0	\$0	\$0
Other Compensation	\$301,640	\$0	\$301,640	\$0	\$0	\$0	\$0
Related Benefits	\$795,061	\$0	\$795,061	\$0	\$0	\$0	\$0
Travel	\$15,500	\$0	\$15,500	\$0	\$0	\$0	\$0
Operating Services	\$255,551	\$0	\$255,551	\$0	\$0	\$0	\$0
Supplies	\$80,500	\$0	\$80,500	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$219,500	\$0	\$219,500	\$0	\$0	\$0	\$0
Acquisitions	\$28,400	\$0	\$28,400	\$0	\$0	\$0	\$0
Major Repairs	\$100,000	\$81,735	\$181,735	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,410,301	\$81,735	\$3,492,036	\$0	\$0	\$0	\$0
POSITIONS							
Classified	51	0	51	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	51	0	51	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	51	0	51	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Welcome Centers

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$81,735	\$0	\$0	\$81,735
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$81,735	\$0	\$0	\$81,735
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$81,735	\$0	\$0	\$81,735
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0

GENERAL PURPOSE

1. This BA-7 will allow DCRT - Office of Tourism to carryforward funds from FY 2017-18 to FY 2018-19 for contracts entered into and encumbered in FY 2017-18.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

4. Self-Generated Revenues \$179,847

Explain how funds are generated:

The funds are generated through sales and use tax. Per R.S. 51:1286 ...to provide funds for the purpose of assisting the state in the promotion of tourism, the district is hereby authorized, to levy and collect a sales and use tax not to exceed three one hundredths of one percent.

Provide original fund balance and revised fund balance:

Provide amount of original fund balance that was originally budgeted - For FY19 the SGR appropriation is \$25,973,203

Provide amount of revised fund balance that will be budgeted if this BA-7 is approved - if approved the appropriated SGR is \$26,153,050

7. If Federal Funds

8. All Grants:

EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.

From the encumbered obligations from FY 2017-18

10. If funds are being transferred, please explain how excess funds became available.

Funds that were encumbered and obligated in FY 2017-18 will be transferred into FY 2018-19 to provide funding for bona fide obligations entered into during the 2017-18 fiscal year.

11. Provide object details as part of explanation.

AFS	Program	Org	Object	Amount	Means of Finance
	200	6786	3000	\$ 98,112	SGR
	300	6788	4610	\$ 2,920	SGR
	300	6788	4610	\$ 8,915	SGR
	300	6788	4610	\$ 69,900	SGR

LaGov	Fund	Cost Center	G/L Acct	Amount
	2670000200	2672028627	5310027	\$ 98,112
	2670000200	2673108801	581002	\$ 2,920
	2670000200	2673108804	581002	\$ 8,915
	2670000200	2673108824	581002	\$ 69,900

Total	\$ 179,847
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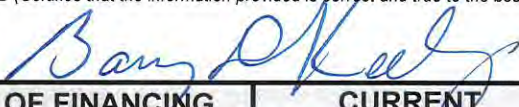
12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

Billy Nungesser, LT Governor
Richard Hartley, Deputy Secretary
Nancy Watkins, Undersecretary

bnungesser@crt.la.gov (225)342-7009
rhartley@crt.la.gov (225)342-8607
nwatkins@crt.la.gov (225)342-8201

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

CARRYFORWARD

DEPARTMENT: DOTD			FOR OPB USE ONLY			
AGENCY: OFFICE OF ENGINEERING AND OPERATIONS			OPB LOG NUMBER 13		AGENDA NUMBER CF13	
SCHEDULE NUMBER: 07-276			Approval and Authority:			
SUBMISSION DATE:						
AGENCY BA-7 NUMBER: 1						
HEAD OF BUDGET UNIT: Barry D. Keeling						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:						
DIRECT		\$0	\$0		\$0	
INTERAGENCY TRANSFERS		\$14,688,397	\$0		\$14,688,397	
FEES & SELF-GENERATED		\$28,155,910	\$278,603		\$28,434,513	
STATUTORY DEDICATIONS		\$510,123,742	\$6,054,432		\$516,178,174	
TTF-Regular (54P)		\$363,734,666	\$3,027,018		\$366,761,684	
TTF-Federal (54N)		\$144,138,932	\$3,027,414		\$147,166,346	
Subtotal of Dedications from Page 2		\$2,250,144	\$0		\$2,250,144	
FEDERAL		\$24,632,793	\$2,709,670		\$27,342,463	
TOTAL		\$577,600,842	\$9,042,705		\$586,643,547	
AUTHORIZED POSITIONS		4,064	0		4,064	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
TOTAL POSITIONS		4,064	0		4,064	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Engineering	\$95,840,143	552	\$1,250,877	0	\$97,091,020	552
Office of Planning	\$51,774,347	76	\$2,988,273	0	\$54,762,620	76
Operations	\$425,328,606	3,412	\$4,803,555	0	\$430,132,161	3,412
Aviation	\$2,353,911	12	\$0	0	\$2,353,911	12
Office of Multimodal Commerce	\$2,303,835	12	\$0	0	\$2,303,835	12
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$577,600,842	4,064	\$9,042,705	0	\$586,643,547	4,064

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DOTD	FOR OPB USE ONLY	
AGENCY: OFFICE OF ENGINEERING AND OPERATIONS	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 07-276		
SUBMISSION DATE:	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 1		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
DOTD Right of Way Permit Processing Fund (HW3)	\$430,000	\$0	\$430,000
LTRC Transportation Training and Education Center Fund (HWA)	\$724,590	\$0	\$724,590
Crescent City Transition Fund (HWE)	\$1,087,684	\$0	\$1,087,684
Louisiana Highway Safety Fund (P35)	\$2,000	\$0	\$2,000
Louisiana Bicycle and Pedestrian Safety Fund (P37)	\$5,870	\$0	\$5,870
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$2,250,144	\$0	\$2,250,144

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
 Transportation Trust Fund (TTF) - Federal; Transportation Trust Fund (TTF) - Regular; Federal - Federal Transit Administration (FTA) Grants; Self Generated - Local Governments (match for FTA Grants).

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$278,603	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$6,054,432	\$0	\$0	\$0	\$0
FEDERAL	\$2,709,670	\$0	\$0	\$0	\$0
TOTAL	\$9,042,705	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
 These are outstanding obligations from the previous fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 This is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts applicable to this BA-7, as these are bona-fide obligations from the previous fiscal year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

There are no performance impacts that are applicable to this BA-7, as these are bona-fide obligations from the previous fiscal year.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

These are outstanding obligations from the previous fiscal year.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There will be unmet obligations within DOTD.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Engineering

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$3,967,551	\$0	\$3,967,551	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,778,690	\$0	\$2,778,690	\$0	\$0	\$0	\$0
Statutory Dedications *	\$87,227,878	\$1,250,877	\$88,478,755	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,866,024	\$0	\$1,866,024	\$0	\$0	\$0	\$0
TOTAL MOF	\$95,840,143	\$1,250,877	\$97,091,020	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$38,694,553	\$0	\$38,694,553	\$0	\$0	\$0	\$0
Other Compensation	\$343,173	\$0	\$343,173	\$0	\$0	\$0	\$0
Related Benefits	\$22,473,892	\$0	\$22,473,892	\$0	\$0	\$0	\$0
Travel	\$1,292,946	\$0	\$1,292,946	\$0	\$0	\$0	\$0
Operating Services	\$3,978,549	\$0	\$3,978,549	\$0	\$0	\$0	\$0
Supplies	\$1,173,350	\$0	\$1,173,350	\$0	\$0	\$0	\$0
Professional Services	\$12,514,896	\$1,250,877	\$13,765,773	\$0	\$0	\$0	\$0
Other Charges	\$1,259,445	\$0	\$1,259,445	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$13,069,069	\$0	\$13,069,069	\$0	\$0	\$0	\$0
Acquisitions	\$1,040,270	\$0	\$1,040,270	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$95,840,143	\$1,250,877	\$97,091,020	\$0	\$0	\$0	\$0
POSITIONS							
Classified	552	0	552	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	552	0	552	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	552	0	552	0	0	0	0
* Statutory Dedications:							
TTF-Regular (54P)	\$47,815,753	\$0	\$47,815,753	\$0	\$0	\$0	\$0
TTF-Federal (54N)	\$38,255,535	\$1,250,877	\$39,506,412	\$0	\$0	\$0	\$0
DOTD Right of Way Permit Processing Fund (HW3)	\$430,000	\$0	\$430,000	\$0	\$0	\$0	\$0
LTRC Transportation Training and Education Center Fund (HWA)	\$724,590	\$0	\$724,590	\$0	\$0	\$0	\$0
Louisiana Highway Safety Fund (P35)	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Engineering

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$1,250,877	\$0	\$1,250,877

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$1,250,877	\$0	\$1,250,877
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$1,250,877	\$0	\$1,250,877

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Planning

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,910,000	\$0	\$1,910,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$2,346,937	\$278,603	\$2,625,540	\$0	\$0	\$0	\$0
Statutory Dedications *	\$28,726,108	\$0	\$28,726,108	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$18,791,302	\$2,709,670	\$21,500,972	\$0	\$0	\$0	\$0
TOTAL MOF	\$51,774,347	\$2,988,273	\$54,762,620	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$5,362,256	\$0	\$5,362,256	\$0	\$0	\$0	\$0
Other Compensation	\$67,000	\$0	\$67,000	\$0	\$0	\$0	\$0
Related Benefits	\$3,236,261	\$0	\$3,236,261	\$0	\$0	\$0	\$0
Travel	\$314,196	\$0	\$314,196	\$0	\$0	\$0	\$0
Operating Services	\$464,942	\$0	\$464,942	\$0	\$0	\$0	\$0
Supplies	\$122,936	\$0	\$122,936	\$0	\$0	\$0	\$0
Professional Services	\$18,044,194	\$0	\$18,044,194	\$0	\$0	\$0	\$0
Other Charges	\$23,489,208	\$2,988,273	\$26,477,481	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$573,354	\$0	\$573,354	\$0	\$0	\$0	\$0
Acquisitions	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$51,774,347	\$2,988,273	\$54,762,620	\$0	\$0	\$0	\$0
POSITIONS							
Classified	73	0	73	0	0	0	0
Unclassified	3	0	3	0	0	0	0
TOTAL T.O. POSITIONS	76	0	76	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	76	0	76	0	0	0	0
* Statutory Dedications:							
TTF-Regular (54P)	\$3,184,935	\$0	\$3,184,935	\$0	\$0	\$0	\$0
TTF-Federal (54N)	\$25,535,303	\$0	\$25,535,303	\$0	\$0	\$0	\$0
Louisiana Bicycle and Pedestrian Safety Fund (P37)	\$5,870	\$0	\$5,870	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Planning

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$278,603	\$0	\$2,709,670	\$2,988,273

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$278,603	\$0	\$2,709,670	\$2,988,273
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$278,603	\$0	\$2,709,670	\$2,988,273

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Operations

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$8,810,846	\$0	\$8,810,846	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$23,030,283	\$0	\$23,030,283	\$0	\$0	\$0	\$0
Statutory Dedications *	\$390,485,125	\$4,803,555	\$395,288,680	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$3,002,352	\$0	\$3,002,352	\$0	\$0	\$0	\$0
TOTAL MOF	\$425,328,606	\$4,803,555	\$430,132,161	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$164,719,245	\$0	\$164,719,245	\$0	\$0	\$0	\$0
Other Compensation	\$296,114	\$0	\$296,114	\$0	\$0	\$0	\$0
Related Benefits	\$103,536,936	\$0	\$103,536,936	\$0	\$0	\$0	\$0
Travel	\$1,856,654	\$0	\$1,856,654	\$0	\$0	\$0	\$0
Operating Services	\$16,630,112	\$0	\$16,630,112	\$0	\$0	\$0	\$0
Supplies	\$34,515,394	\$0	\$34,515,394	\$0	\$0	\$0	\$0
Professional Services	\$3,255,000	\$0	\$3,255,000	\$0	\$0	\$0	\$0
Other Charges	\$36,978,897	\$0	\$36,978,897	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$26,554,408	\$0	\$26,554,408	\$0	\$0	\$0	\$0
Acquisitions	\$36,985,846	\$4,803,555	\$41,789,401	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$425,328,606	\$4,803,555	\$430,132,161	\$0	\$0	\$0	\$0
POSITIONS							
Classified	3,405	0	3,405	0	0	0	0
Unclassified	7	0	7	0	0	0	0
TOTAL T.O. POSITIONS	3,412	0	3,412	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	3,412	0	3,412	0	0	0	0
* Statutory Dedications:							
TTF-Regular (54P)	\$309,049,347	\$3,027,018	\$312,076,365	\$0	\$0	\$0	\$0
TTF-Federal (54N)	\$80,348,094	\$1,776,537	\$82,124,631	\$0	\$0	\$0	\$0
Crescent City Transition Fund (HWE)	\$1,087,684	\$0	\$1,087,684	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Operations

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$4,803,555	\$0	\$4,803,555

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$4,803,555	\$0	\$4,803,555
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$4,803,555	\$0	\$4,803,555

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This Carryforward BA-7 would allow for the re-budgeting of funds from FY 18 into FY 19, per the Louisiana Revised Statute below.

Title 39:82. B. The commissioner of administration may, with the approval of the Joint Legislative Committee on the Budget, incorporate into the new fiscal year's appropriation any appropriations from the prior fiscal year **against which bona fide obligations** existed on the last day of the fiscal year. No transactions shall be approved in this manner after the forty-fifth day following the last day of the fiscal year."

REVENUES

Transportation Trust Fund – Regular: There is sufficient cash balance in the respective MOF in the State Treasury to cover these obligations.

Transportation Trust Fund – Federal: There is sufficient budget authority in the respective MOF to cover these obligations.

Self-Generated: There is sufficient cash balance and budget authority in the respective MOF to cover these obligations.

Federal: There is sufficient budget authority in the respective MOF to cover these obligations.

EXPENDITURES

See attached recap and detail sheets listing outstanding obligations.

OTHER

Barry D. Keeling
Undersecretary, DOTD
Management and Finance
barry.keeling@la.gov
(225) 379-1270

BA-7 NUMBER: 1

OFFICE OF ENGINEERING & OPERATIONS
Carry Forward Request FY 2018 - 2019

Agency Rollup

	EXPENDITURES	STATE GENERAL FUND	INTERAGENCY TRANSFER	SELF- GENERATED	TTF-FEDERAL	TTF-REGULAR	FEDERAL	REVENUE
OPERATING SERVICES	0	0	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0	0	0
PROFESSIONAL SERVICES	1,250,877	0	0	0	1,250,877	0	0	1,250,877
OTHER CHARGES	2,988,273	0	0	278,603	0	0	2,709,670	2,988,273
IAT	0	0	0	0	0	0	0	0
ACQUISITIONS	4,803,555	0	0	0	1,776,537	3,027,018	0	4,803,555
TOTALS	9,042,705	0	0	278,603	3,027,414	3,027,018	2,709,670	9,042,705

BA-7 NUMBER: 1

OFFICE OF ENGINEERING & OPERATIONS
Carry Forward Request FY 2018 - 2019

Engineering Program

	EXPENDITURES	STATE GENERAL FUND	INTERAGENCY TRANSFER	SELF- GENERATED	TTF-FEDERAL	TTF-REGULAR	FEDERAL	REVENUE
OPERATING SERVICES	0	0	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0	0	0
PROFESSIONAL SERVICES	1,250,877	0	0	0	1,250,877	0	0	1,250,877
OTHER CHARGES	0	0	0	0	0	0	0	0
IAT	0	0	0	0	0	0	0	0
ACQUISITIONS	0	0	0	0	0	0	0	0
TOTALS	1,250,877	0	0	0	1,250,877	0	0	1,250,877

**CARRY FORWARD REQUEST
FOR FISCAL YEAR 2018 INTO FISCAL YEAR 2019**

Section/District Office of Engineering Carryforwards - Professional Services[illegible]

BA-7 NUMBER: 1

OFFICE OF ENGINEERING & OPERATIONS
Carry Forward Request FY 2018 - 2019

Planning Program

	EXPENDITURES	STATE GENERAL FUND	INTERAGENCY TRANSFER	SELF- GENERATED	TTF-FEDERAL	TTF-REGULAR	FEDERAL	REVENUE
OPERATING SERVICES	0	0	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0	0	0
PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0
OTHER CHARGES	2,988,273	0	0	278,603	0	0	2,709,670	2,988,273
IAT	0	0	0	0	0	0	0	0
ACQUISITIONS	0	0	0	0	0	0	0	0
TOTALS	2,988,273	0	0	278,603	0	0	2,709,670	2,988,273

**CARRY FORWARD REQUEST
FOR FISCAL YEAR 2018 INTO FISCAL YEAR 2019**

Section/District Office of Planning Carryforwards - Other Charges[illegible]

BA-7 NUMBER: 1

Engineering and Operations
Carry Forward Request FY 2018 - 2019

Operations Program

	EXPENDITURES	STATE GENERAL FUND	OVERCOLLECTIONS	SELF- GENERATED	TTF-FEDERAL	TTF-REGULAR	FEDERAL	REVENUE
OPERATING SERVICES	0	0	0	0	0	0	0	0
SUPPLIES	0	0	0	0	0	0	0	0
PROFESSIONAL SERVICES	0	0	0	0	0	0	0	0
OTHER CHARGES	0	0	0	0	0	0	0	0
IAT	0	0	0	0	0	0	0	0
ACQUISITIONS	4,803,555	0	0	0	1,776,537	3,027,018	0	4,803,555
TOTALS	4,803,555	0	0	0	1,776,537	3,027,018	0	4,803,555

CARRY FORWARD REQUEST
FOR FISCAL YEAR 2018 INTO FISCAL YEAR 2019

Section/District Operations - Acquisitions

Purchase Order Number		Purchase Order Description		Vendor Name	Funds Center	Commitment Item	Amount by Fund (see "Funds" tab for list of Fund Numbers)					Other Stat Ded Funds	Total Funding
							Self Generated	Interagency	Federal	TTF - Federal	TTF - Regular		
2000349232	Tractors			John Deere Co.	276404200	5710926					992,951		\$ 992,951.00
2000351407	Excavators			La. Machinery	276404200	5710926					750,101		\$ 750,101.28
2000351427	Loader, Tracked, Compact			La. Machinery	276404200	5710926					296,071		\$ 296,070.92
2000351457	Truck, Dump, 12 Yd			Scott Truck LLC	276404200	5710926					1,027,895		\$ 1,027,895.00
2000303488	Truck, 1 Ton, Flat Bed			Courtesy of Acadiana	276404200	5710950				31,211			\$ 31,211.00
2000303574	Truck, Pickup, 3/4 Ton			Courtesy of Acadiana	276404200	5710950				48,716			\$ 48,716.00
2000303606	Truck, 1 Ton, Utility Body			Courtesy of Acadiana	276404200	5710950				33,920			\$ 33,920.00
2000303632	Truck, 3/4 Ton, Utility Body			Courtesy of Acadiana	276404200	5710950				158,165			\$ 158,165.00
2000304796	Truck, 3/4 Ton, Utility Body			Courtesy of Acadiana	276404200	5710950				52,722			\$ 52,722.00
2000305095	Truck, 3/4 Ton, Crew Cab			Courtesy of Acadiana	276404200	5710950				27,032			\$ 27,032.00
2000305447	Truck, 3/4 Ton, Crew Cab			Courtesy of Acadiana	276404200	5710950				24,358			\$ 24,358.00
2000306062	Truck, 1 Ton, Crew Cab			Courtesy of Acadiana	276404200	5710950				73,122			\$ 73,122.00
2000341548	Trailer, Low Bed			Peterbilt of La.	276404200	5710950				92,498			\$ 92,498.00
2000342667	Truck, 1 Ton, Welding Body			Premiere Automotive	276404200	5710950				81,050			\$ 81,050.00
2000344561	Trailer, Utility, 2100CH			Sprague Enterprises	276404200	5710950				13,540			\$ 13,540.00
2000344958	Truck, 1/2 Ton, Reg Cab			Courtesy of Acadiana	276404200	5710950				105,638			\$ 105,638.00
2000344970	Truck, 3/4 Ton, Crew Cab			Courtesy of Acadiana	276404200	5710950				24,358			\$ 24,358.00
2000344971	Truck, 1/2 Ton, Crew Cab			Courtesy of Acadiana	276404200	5710950				25,297			\$ 25,297.00
2000344972	Van, Passenger, Small			Courtesy of Acadiana	276404200	5710950				21,147			\$ 21,147.00
2000348622	Truck, Dump, 14-16 Yd			Empire Truck Sales	276404200	5710950				115,551			\$ 115,551.00
2000349515	Truck, Dump, 10-12 Yd			Empire Truck Sales	276404200	5710950				192,820			\$ 192,820.00
2000352082	Truck, Dump, 5-6 Yd			Scott Truck LLC	276404200	5710950				655,392			\$ 655,392.00
TOTALS :							\$	\$	\$	\$ 1,776,537.00	\$ 3,027,058.00	\$	\$ 4,803,595.00

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services			FOR OPB USE ONLY				
AGENCY: Corrections Administration			OPB LOG NUMBER 47		AGENDA NUMBER CF14		
SCHEDULE NUMBER: 08-400			Approval and Authority:				
SUBMISSION DATE: July 17, 2018							
AGENCY BA-7 NUMBER:							
HEAD OF BUDGET UNIT: James M. Le Blanc							
TITLE: Secretary							
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 							
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:							
DIRECT		\$85,622,647		\$3,250,744		\$88,873,391	
INTERAGENCY TRANSFERS		\$12,162,036		\$0		\$12,162,036	
FEES & SELF-GENERATED		\$1,565,136		\$0		\$1,565,136	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$2,230,697		\$0		\$2,230,697	
TOTAL		\$101,580,516		\$3,250,744		\$104,831,260	
AUTHORIZED POSITIONS		216		0		216	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		18		0		18	
TOTAL POSITIONS		234		0		234	
PROGRAM EXPENDITURES							
PROGRAM NAME:		DOLLARS		POS		DOLLARS	
		POS		DOLLARS		POS	
Office of the Secretary		\$3,587,373		30		\$3,587,373	
Office of Management and Finance		\$56,644,224		70		\$56,688,988	
Adult Services		\$40,111,881		117		\$43,317,861	
Boards of Pardons and Parole		\$1,237,038		17		\$1,237,038	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
Subtotal of programs from Page 2		\$0		0		\$0	
TOTAL		\$101,580,516		234		\$104,831,260	
				0		234	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services	FOR OPB USE ONLY	
AGENCY: Corrections Administration	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08-400		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER:		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$3,250,744	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,250,744	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Management & Finance

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 2 NAME: <u>Office of Management & Finance</u>							
MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$42,536,355	\$44,764	\$42,581,119	\$0	\$0	\$0	\$0
Interagency Transfers	\$10,312,036	\$0	\$10,312,036	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,565,136	\$0	\$1,565,136	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,230,697	\$0	\$2,230,697	\$0	\$0	\$0	\$0
TOTAL MOF	\$56,644,224	\$44,764	\$56,688,988	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$7,912,916	\$0	\$7,912,916	\$0	\$0	\$0	\$0
Other Compensation	\$539,541	\$0	\$539,541	\$0	\$0	\$0	\$0
Related Benefits	\$26,034,048	\$0	\$26,034,048	\$0	\$0	\$0	\$0
Travel	\$55,038	\$0	\$55,038	\$0	\$0	\$0	\$0
Operating Services	\$1,467,116	\$24,100	\$1,491,216	\$0	\$0	\$0	\$0
Supplies	\$686,487	\$0	\$686,487	\$0	\$0	\$0	\$0
Professional Services	\$652,810	\$0	\$652,810	\$0	\$0	\$0	\$0
Other Charges	\$2,720,515	\$20,664	\$2,741,179	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$8,502,780	\$0	\$8,502,780	\$0	\$0	\$0	\$0
Acquisitions	\$8,072,973	\$0	\$8,072,973	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$56,644,224	\$44,764	\$56,688,988	\$0	\$0	\$0	\$0
POSITIONS							
Classified	59	0	59	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	60	0	60	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	10	0	10	0	0	0	0
TOTAL POSITIONS	70	0	70	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Management & Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$44,764	\$0	\$0	\$0	\$0	\$44,764
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$24,100	\$0	\$0	\$0	\$0	\$24,100
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$20,664	\$0	\$0	\$0	\$0	\$20,664
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$44,764	\$0	\$0	\$0	\$0	\$44,764
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Adult Services

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$38,261,881	\$3,205,980	\$41,467,861	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,850,000	\$0	\$1,850,000	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$40,111,881	\$3,205,980	\$43,317,861	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$4,827,076	\$0	\$4,827,076	\$0	\$0	\$0	\$0
Other Compensation	\$633,810	\$0	\$633,810	\$0	\$0	\$0	\$0
Related Benefits	\$2,852,490	\$0	\$2,852,490	\$0	\$0	\$0	\$0
Travel	\$95,292	\$0	\$95,292	\$0	\$0	\$0	\$0
Operating Services	\$119,435	\$0	\$119,435	\$0	\$0	\$0	\$0
Supplies	\$68,790	\$0	\$68,790	\$0	\$0	\$0	\$0
Professional Services	\$1,792,441	\$0	\$1,792,441	\$0	\$0	\$0	\$0
Other Charges	\$29,477,470	\$3,205,980	\$32,683,450	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$245,077	\$0	\$245,077	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$40,111,881	\$3,205,980	\$43,317,861	\$0	\$0	\$0	\$0
POSITIONS							
Classified	106	0	106	0	0	0	0
Unclassified	3	0	3	0	0	0	0
TOTAL T.O. POSITIONS	109	0	109	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	8	0	8	0	0	0	0
TOTAL POSITIONS	117	0	117	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: Adult Services

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$3,205,980	\$0	\$0	\$0	\$0	\$3,205,980

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$3,205,980	\$0	\$0	\$0	\$0	\$3,205,980
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$3,205,980	\$0	\$0	\$0	\$0	\$3,205,980

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	\$0	\$0	\$0	\$0	\$0	\$0
Unclassified	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL T.O. POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CHARGES POSIT	\$0	\$0	\$0	\$0	\$0	\$0
NON-TO FTE POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL POSITIONS	\$0	\$0	\$0	\$0	\$0	\$0

QUESTIONNAIRE ANALYSIS

AGENCY: Corrections Administration

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Office of Management & Finance	Operating Services	\$24,100
	Other Charges	\$20,664
Adult Services	Other Charges	\$3,205,980
Total		\$3,250,744

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

DPS&C/CORRECTIONS SERVICES
 CARRY-FORWARD
 FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81318	4/10/2018	2000338859	5/8/2018	1010	3750	20,664

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To purchase a full size sedan to replace a full size sedan that needs an engine replacement.

This vehicle is a pool vehicle to transport DOC employees to meetings, prisons, etc.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase this vehicle was submitted to LPAA on 04/11/18. The approval of this request was received on 04/20/18. The purchase order was issued on 05/08/18 and submitted to the vendor with an estimated delivery to be 60-120 days due to the vendor's limited inventory.

S:\Rhonda\FY 18\Carryforward PO# 2000338859 HDQ Dodge Charger.xls\Carryforward-form

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Department of Public Safety & Corrections
State of Louisiana
Office of the Secretary

JOHN BEL EDWARDS
GOVERNOR



JAMES M. LE BLANC
SECRETARY

TO: Elaine Leibenguth
Budget Director

FROM: Thomas C. Bickham III
Agency Head Name

Undersecretary
Agency Head Title

Department of Public Safety & Corrections, Headquarters
Agency Name

DATE: July 3, 2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.


Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:29

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED

AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81503	5/29/2018	2000344715	6/6/2018	1013	2825	24,100

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To upgrade the pharmacy software from CIPS8 to CIPS9 for the Electronic Healthcare record system.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase this upgrade was submitted to Tammy Grant on 05/25/18 as a sole source purchase.

Approval to proceed with purchase as exempt sole source software was given on 05/25/18.

Purchase order was processed and issued on 06/06/18 and sent to the vendor. Work was unable to begin due to OTS requiring a Business Associate Addendum. Currently awaiting signatures for this for work to start.

S:\Rhonda\FY 18\Carryforward PO# 2000344715 Kalos for EHR.xls\Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED

AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81403	5/2/2018	2000337817	6/7/2018	1080	3720	387,000

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Emergency repair to dry dock and repair 2 landing barges at Louisiana State Penitentiary.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The emergency repair request was submitted to HDQ on 5/1/18 and was immediately submitted to OSP for approval. Approval was granted by OSP on 05/02/18. The purchase order was then created on 05/02/18 and sent to the vendor to begin the emergency repairs. Due to the scope of the repairs and weather related delays, this emergency repair will not be completed by 06/30/18.

S:\Rhonda\FY 18\[Carryforward PO# 2000337817 Barge Repairs at LSP.xls]Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/03/2018

P.O. ATTACHED

AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	80229	8/2/2017	2000254919	5/12/2017	2000	3740	2,567,140

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To provide a certified electronic health record to be integrated with the Louisiana Health Information Exchange.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The money allocated for the electronic health record was not fully utilized this FY for several reasons.

1) The vendor's software and performance characteristics did not meet the department's expectations; therefore, further realignment of the project had to be developed. 2) Only 2 of the 5 phases of this project was completed this year. Payment is based on milestone achievements in each phase. 3) The project's implementation date was postponed related to the required interfaces not being developed. 4) DPS&C had concerns about the vendor's billing practices and staff availability to support the project. 5) All required electronic health record equipment has not been purchased as of today. 6) Electronic health record incentive payments and LDH payments were applied to the cost of the electronic health record prior to the DPS&C being billed for the project.

S:\Rhonda\FY 18\[Carryforward PO# 2000254919 EHR.xls]Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268A	3/27/2018	2000329428	5/9/2018	1080	3750	80,917

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

To replace 160 expired bulletproof vests for Security staff at Louisiana State Penitentiary

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 3/27/18.

HDQ approval was given on 3/27/18 and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 05/09/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000329428 Vests for LSP #1.xls\Carryforward-form

DPS&C/CORRECTIONS SERVICES
 CARRY-FORWARD
 FISCAL YEAR 2017-2018 to 2018-2019

07/03/2018

P.O. ATTACHED

AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268B	3/28/2018	2000329440	3/28/2018	1080	3750	4,592

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace 81 expired bulletproof vests for Security staff at Raymond Laborde Correctional Center.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 03/28/18.

HDQ approval was given and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 03/28/18.

The vendor was able to deliver 73 of the 81 vests by June 30th, but the remaining 8 vests were not delivered by June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000329440 Vests for RLCC.xls\Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268C	3/28/2018	2000329928	6/15/2018	1080	3750	56,366

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace 110 expired bulletproof vests for Security staff at Elayn Hunt Correctional Center

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 3/28/18.

HDQ approval was given and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 06/15/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\[Carryforward PO# 2000329428 Vests for LSP #1.xls]Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/03/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268D	3/1/2018	2000329552	3/27/2018	1080	3750	33,902

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace 67 expired bulletproof vests for Security staff at Dixon Correctional Institute

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 3/01/18.

HDQ approval was given and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 03/27/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000329552 Vests for DCI.xls\Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268E	4/4/2018	2000330613	5/16/2018	1080	3750	45,853

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace 97 expired bulletproof vests for Security staff at Rayburn Correctional Center.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 04/04/18.

HDQ approval was given and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 05/16/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000330613 Vests for RCC.xls\Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

06/29/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	81268G	4/1/2018	2000332475	4/12/2018	1080	3750	20,090

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace 35 expired bulletproof vests for Security staff at Allen Correctional Center.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 04/01/18.

HDQ approval was given and the unit began having staff members sized. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 04/12/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000330613 Vests for RCC.xls\Carryforward-form

Carryforward PO# 2000332475 Vests for ALC

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
400	812681	5/4/2018	2000325734	5/5/2018	1080	3750	10,120

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace an addiitonal 20 expired bulletproof vests for Security staff at Louisiana State Penitentiary.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vests was submitted to HDQ on 05/04/18.


HDQ approval was given and the unit began having staff members sized. The order was then

processed through LaGov and a purchase order was issued and sent to the vendor on 05/05/18.

The vendor has stated all the vests come from one warehouse in Florida and due to the quantity needed they will not be delivered until after June 30, 2018.

S:\Rhonda\FY 18\Carryforward PO# 2000332475 Vests for ALC.xls\Carryforward-form

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services		FOR OPB USE ONLY				
AGENCY: Louisiana State Penitentiary		OPB LOG NUMBER 48		AGENDA NUMBER CF15		
SCHEDULE NUMBER: 08-402		Approval and Authority:				
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER:						
HEAD OF BUDGET UNIT: Darrel Vannoy						
TITLE: Warden						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019			
GENERAL FUND BY:						
DIRECT	\$134,269,039	\$367,290	\$134,636,329			
INTERAGENCY TRANSFERS	\$172,500	\$0	\$172,500			
FEES & SELF-GENERATED	\$12,676,696	\$0	\$12,676,696			
STATUTORY DEDICATIONS	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
[Select Statutory Dedication]	\$0	\$0	\$0			
Subtotal of Dedications from Page 2	\$0	\$0	\$0			
FEDERAL	\$0	\$0	\$0			
TOTAL	\$147,118,235	\$367,290	\$147,485,525			
AUTHORIZED POSITIONS	1,433	0	1,433			
AUTHORIZED OTHER CHARGES	0	0	0			
NON-TO FTE POSITIONS	6	0	6			
TOTAL POSITIONS	1,439	0	1,439			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$16,823,605	27	\$0	0	\$16,823,605	27
Incarceration	\$119,391,984	1,399	\$367,290	0	\$119,759,274	1,399
Auxiliary Canteen	\$6,102,646	13	\$0	0	\$6,102,646	13
Auxiliary Rodeo	\$4,800,000	0	\$0	0	\$4,800,000	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$147,118,235	1,439	\$367,290	0	\$147,485,525	1,439

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$367,290	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$367,290	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$117,445,434	\$367,290	\$117,812,724	\$0	\$0	\$0	\$0
Interagency Transfers	\$172,500	\$0	\$172,500	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$1,774,050	\$0	\$1,774,050	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$119,391,984	\$367,290	\$119,759,274	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$66,976,559	\$0	\$66,976,559	\$0	\$0	\$0	\$0
Other Compensation	\$145,695	\$0	\$145,695	\$0	\$0	\$0	\$0
Related Benefits	\$31,442,181	\$0	\$31,442,181	\$0	\$0	\$0	\$0
Travel	\$8,349	\$0	\$8,349	\$0	\$0	\$0	\$0
Operating Services	\$919,769	\$0	\$919,769	\$0	\$0	\$0	\$0
Supplies	\$15,580,694	\$247,943	\$15,828,637	\$0	\$0	\$0	\$0
Professional Services	\$3,857,199	\$0	\$3,857,199	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$461,538	\$119,347	\$580,885	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$119,391,984	\$367,290	\$119,759,274	\$0	\$0	\$0	\$0
POSITIONS							
Classified	1,378	0	1,378	0	0	0	0
Unclassified	15	0	15	0	0	0	0
TOTAL T.O. POSITIONS	1,393	0	1,393	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	6	0	6	0	0	0	0
TOTAL POSITIONS	1,399	0	1,399	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$367,290	\$0	\$0	\$0	\$0	\$367,290
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$247,943	\$0	\$0	\$0	\$0	\$247,943
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$119,347	\$0	\$0	\$0	\$0	\$119,347
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$367,290	\$0	\$0	\$0	\$0	\$367,290
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Louisiana State Penitentiary

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Supplies	\$247,943
	Interagency Transfers	\$119,347
Total		\$367,290

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

✓

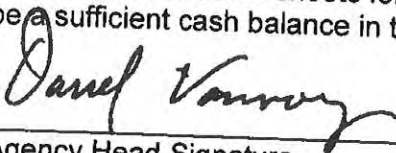
TO: Elaine Leibenguth
Budget Director

FROM: Darrel Vannoy
Warden
Louisiana State Penitentiary

DATE: July 11, 2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.



Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:28



STATE OF LOUISIANA
Office of State Procurement

Vendor Number/Name/Address:
0310012432
GERRY LANE CHEVROLET/GM FINANCIAL
DIV OF GERRY LANE ENTERPRISES
PO Box 66486
BATON ROUGE, LA 70806
enc. mayers@gerrylane.com

Deliver To:
LA PROPERTY ASSISTANCE AGENCY
1059 BRICKYARD LANE
BATON ROUGE, LA 70802

Invoice To Address:
La Dept of Corrections
Attn: Accounts Payable
PO Box 94304
Baton Rouge, LA 70804-9304

Ship To Contact:
DANIELLE MATHERNE
225-656-2589
DMATHERNE@CORRECTIONS.STATE.LA.US

LPA Approval: FA-18-004

This purchase is being funded via LEAF

PURCHASE ORDER

Number: 2000320662
Version: 1
Date Issued: 02/15/2018
Fiscal Year: 2018
Buyer: BLAKE LATIOLAIS
Phone: 225-342-9200
Email: blake.latiola@la.gov

All terms and conditions in the solicitation are
part of this order as if fully reproduced herein.

Terms of payment: Vendor Net 30
FOB Point: DESTINATION
Shopping Cart Number: 1000167092
Bid Response Number: _____
Invitation to Bid: _____
Total Amount of PO: \$54,694.46

LINE	DESCRIPTION	QTY	UOM	UNIT PRICE	EXTENDED AMOUNT
1	Product Category: 25101500 CONTRACT #: 4400010203 LN: 1 DESCRIPTION: 64: Chevrolet Express 3500 This order is to be paid for on behalf of the State of Louisiana by the Louisiana Equipment Acquisition Fund (LEAF) LPA Approval # FA-18-004 LSP Internal tracking # 402-82872 Code: CG33708 Package: WT Engine: 4.3L V8 Delivery: 90 Days Minimum of eight (8) gallons of fuel or a fuel gauge digital readout indicating 100 miles to empty. 1 year safety inspection sticker, DEC waste tire fee.	2	EA	27,347.23000	54,694.46

tagged equipment

Purchase Order: 2000320662 Version: 1	Buyer: BLAKE LATIOLAIS	Page 2 of 4
Vendor: 310012432 GERRY LANE CHEVROLET/GM		

LINE	DESCRIPTION	QTY	UOM	UNIT PRICE	EXTENDED AMOUNT
	<p>and 0.35% contract administrative fee have been included in the unit price.</p> <p>Requested Colors Exterior: Summit White (GAZ) Interior: Dark/Light Titanium</p> <p>With the following options: two additional keys (6H1)</p> <p>Agency Contact Information: Louisiana State Penitentiary Kayla Ducole 225-655-2009 kayladucola@corrections.state.la.us</p> <p>Registration & Title: Owner: Louisiana State Penitentiary 17544 Tunica Trace- Hwy 66 Angola, LA 70712</p> <p>Required: 75 Days After Receipt of order</p>				

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
402	402-82872A	10/26/2017	2000321929	2/20/2018	2320	5015	36,695.78

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for two (2) new Dodge Ram 1500 to replace a 2001 Ford 150 with unreparable electrical problems and a 2010 Chevrolet Impala that was totaled.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vehicles began on October 26, 2017. An email was sent to OFSS checking to make sure that LEAF funds were available. In November 2017, LSP was notified that funds were available and approval was received from DOC headquarters. On January 26, 2018, approval was received from LPAA (FA-18-004). OFSS approved the purchase through LEAF funding on February 21, 2018. The vehicles were ordered on March 19, 2018 through state contract but were not delivered before June 30, 2018. The vendor is anticipating delivery to LSP in August 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19\Carryforwards FY 17-18 to FY 18-19.xls]Dodge Trucks

Carryforwards FY 17-18 to FY 18-19.xls

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORG.	OBJECT CODE	AMOUNT
402	402-82872B	10/26/2017	2000321928	2/23/2018	2320	5015	27,956.41

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for a new Dodge Ram 3500 Stake body truck to replace a 1995 Ford F-700 Stake body truck with unreparable electrical problems.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the vehicles began on October 26, 2017. An email was sent to OFSS checking to make sure that LEAF funds were available. In November 2017, LSP was notified that funds were available and approval was received from DOC headquarters. On January 26, 2018, approval was received from LPAA (FA-18-004). OFSS approved the the purchase through LEAF funding on February 21, 2018. The vehicles were ordered on March 19, 2018 through state contract but were not delivered before June 30, 2018. The vendor is anticipating delivery to LSP in August 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19[Carryforwards FY 17-18 to FY 18-19.xls]Stake Body Tru

Carryforwards FY 17-18 to FY 18-19.xls

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
402	402-80027A	2/16/2018	2000332564	4/12/2018	4100	3230	6,570.00

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for blister cards used to package prescriptions for the offender population.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

This contract was bid out and awarded for blister cards necessary to package offender medications for all LSP, DCI and RLCC population. The cards had to be made and vendor could not complete and deliver before June 30, 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19\Carryforwards FY 17-18 to FY 18-19.xls]Blister Cards

Carryforwards FY 17-18 to FY 18-19.xls

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
402	402-82577	11/29/2017	2000315991	1/16/2018	2320	3180	122,052.22

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for two (2) new 24 passenger buses to replace a 1970 Continental bus and a 1992 International bus.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The original request to purchase these buses was done in November 2017 and approved by DOC headquarters in December 2017. LPAA approval (FA-18-002) was received on January 4, 2018.

The vehicles were ordered on January 16, 2018. The vendor began manufacturing the buses but could not complete them by June 30, 2018. Delivery is anticipated in August 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19\Carryforwards FY 17-18 to FY 18-19.xls]Buses

Carryforwards FY 17-18 to FY 18-19.xls

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
402	402-83964	4/19/2018	2000347278	6/13/2018	4100	3180	67,341.54

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for a new eight (8) passenger handicap assessible van to transport offenders to medical, court and other trips. This new van will replace 2001 Chevrolet 220 Aerotech handicap bus.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The original request for a new handicap assessible van was done and approved by DOC headquarters in March 2018. LPAA approved the request on April 18, 2018 (FA-18-055). The van was ordered on June 13, 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19\[Carryforwards FY 17-18 to FY 18-19.xls]Handicap Van

Carryforwards FY 17-18 to FY 18-19.xls

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
402	402-83622	3/27/2018	2000344724	6/4/2018	2300	3310	51,979.33

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

Carryforward request for a lift station pump that carries waste water from offender housing units to the oxidation pond.

Detailed justification for the need to carry-forward the funds.


(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

This necessary pump was sent to OSP on March 27, 2018. The bid was posted on April 6 but cancelled on April 18, 2018 due to issues with the specifications. The bid was reposted on April 24, 2018 with an opening date of May 16, 2018. The bid was awarded on May 21, 2018 and the pump was ordered on June 5, 2018. Vendor anticipates delivery in July 2018.

C:\Users\LSP-JLANOUE\Documents\BUDGET\FY18-19\Carryforwards FY 17-18 to FY 18-19.xls]Lift Station Pun

Carryforwards FY 17-18 to FY 18-19.xls

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services		FOR OPB USE ONLY					
AGENCY: Raymond Laborde Correctional Center		OPB LOG NUMBER		AGENDA NUMBER			
SCHEDULE NUMBER: 08-405		49		CF16			
SUBMISSION DATE: July 17, 2018		Approval and Authority:					
AGENCY BA-7 NUMBER:							
HEAD OF BUDGET UNIT: Sandy McCain							
TITLE: Warden							
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small>							
							
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:							
DIRECT		\$28,376,907		\$46,894		\$28,423,801	
INTERAGENCY TRANSFERS		\$144,859		\$0		\$144,859	
FEES & SELF-GENERATED		\$2,293,947		\$0		\$2,293,947	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$0		\$0		\$0	
TOTAL		\$30,815,713		\$46,894		\$30,862,607	
AUTHORIZED POSITIONS		333		0		333	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		0		0		0	
TOTAL POSITIONS		333		0		333	
PROGRAM EXPENDITURES		DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:							
Administration		\$3,357,891	10	\$0	0	\$3,357,891	10
Incarceration		\$25,558,875	319	\$46,894	0	\$25,605,769	319
Canteen		\$1,898,947	4	\$0	0	\$1,898,947	4
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
TOTAL		\$30,815,713	333	\$46,894	0	\$30,862,607	333

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services	FOR OPB USE ONLY	
AGENCY: Raymond Laborde Correctional Center	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08-405		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER:		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

--

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$46,894	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$46,894	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:				ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$25,019,016	\$46,894	\$25,065,910	\$0	\$0	\$0	\$0
Interagency Transfers	\$144,859	\$0	\$144,859	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$395,000	\$0	\$395,000	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$25,558,875	\$46,894	\$25,605,769	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$14,614,039	\$0	\$14,614,039	\$0	\$0	\$0	\$0
Other Compensation	\$38,391	\$0	\$38,391	\$0	\$0	\$0	\$0
Related Benefits	\$7,385,819	\$0	\$7,385,819	\$0	\$0	\$0	\$0
Travel	\$11,164	\$0	\$11,164	\$0	\$0	\$0	\$0
Operating Services	\$566,023	\$0	\$566,023	\$0	\$0	\$0	\$0
Supplies	\$2,487,565	\$46,894	\$2,534,459	\$0	\$0	\$0	\$0
Professional Services	\$435,565	\$0	\$435,565	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$20,309	\$0	\$20,309	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$25,558,875	\$46,894	\$25,605,769	\$0	\$0	\$0	\$0
POSITIONS							
Classified	314	0	314	0	0	0	0
Unclassified	5	0	5	0	0	0	0
TOTAL T.O. POSITIONS	319	0	319	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	319	0	319	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$46,894	\$0	\$0	\$0	\$0	\$46,894

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$46,894	\$0	\$0	\$0	\$0	\$46,894
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$46,894	\$0	\$0	\$0	\$0	\$46,894

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
----------------	-----	-----	-----	-----	-----	-----

POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Raymond Laborde Correctional Center

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Supplies	\$46,894
Total		\$46,894

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

TO: Elaine Leibenguth
Budget Director

FROM: W.S. McCain
Agency Head Name

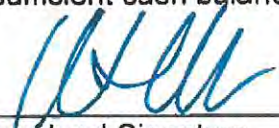
Warden
Agency Head Title

Raymond Laborde Correctional Center
Agency Name

DATE: 7-10-18

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.


Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:28

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services			FOR OPB USE ONLY				
AGENCY: Louisiana Correctional Institute for Women			OPB LOG NUMBER <div style="font-size: 1.5em; font-family: cursive;">50</div>		AGENDA NUMBER <div style="font-size: 1.5em; font-family: cursive;">CF17</div>		
SCHEDULE NUMBER: 08-406			Approval and Authority:				
SUBMISSION DATE: July 17, 2018							
AGENCY BA-7 NUMBER:							
HEAD OF BUDGET UNIT: Frederick Boutte							
TITLE: Warden							
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <div style="font-family: cursive; font-size: 1.2em;">Thomas C. Buback III</div>							
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:							
DIRECT		\$22,073,006		\$94,114		\$22,167,120	
INTERAGENCY TRANSFERS		\$72,430		\$0		\$72,430	
FEES & SELF-GENERATED		\$1,699,987		\$0		\$1,699,987	
STATUTORY DEDICATIONS		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
[Select Statutory Dedication]		\$0		\$0		\$0	
Subtotal of Dedications from Page 2		\$0		\$0		\$0	
FEDERAL		\$0		\$0		\$0	
TOTAL		\$23,845,423		\$94,114		\$23,939,537	
AUTHORIZED POSITIONS		266		0		266	
AUTHORIZED OTHER CHARGES		0		0		0	
NON-TO FTE POSITIONS		1		0		1	
TOTAL POSITIONS		267		0		267	
PROGRAM EXPENDITURES							
PROGRAM NAME:		DOLLARS		POS		DOLLARS	
		DOLLARS		POS		DOLLARS	
Administration		\$2,367,974		7		\$2,367,974	
Incarceration		\$20,027,589		256		\$20,121,703	
Canteen		\$1,449,860		4		\$1,449,860	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
		\$0		0		\$0	
Subtotal of programs from Page 2:		\$0		0		\$0	
TOTAL		\$23,845,423		267		\$23,939,537	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$94,114	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$94,114	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$19,705,032	\$94,114	\$19,799,146	\$0	\$0	\$0	\$0
Interagency Transfers	\$72,430	\$0	\$72,430	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$250,127	\$0	\$250,127	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$20,027,589	\$94,114	\$20,121,703	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$12,035,498	\$0	\$12,035,498	\$0	\$0	\$0	\$0
Other Compensation	\$108,445	\$0	\$108,445	\$0	\$0	\$0	\$0
Related Benefits	\$5,962,610	\$0	\$5,962,610	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$291,184	\$0	\$291,184	\$0	\$0	\$0	\$0
Supplies	\$1,259,731	\$94,114	\$1,353,845	\$0	\$0	\$0	\$0
Professional Services	\$295,074	\$0	\$295,074	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$75,047	\$0	\$75,047	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$20,027,589	\$94,114	\$20,121,703	\$0	\$0	\$0	\$0
POSITIONS							
Classified	249	0	249	0	0	0	0
Unclassified	6	0	6	0	0	0	0
TOTAL T.O. POSITIONS	255	0	255	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	1	0	1	0	0	0	0
TOTAL POSITIONS	256	0	256	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$94,114	\$0	\$0	\$0	\$0	\$94,114
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$94,114	\$0	\$0	\$0	\$0	\$94,114
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$94,114	\$0	\$0	\$0	\$0	\$94,114
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Louisiana Correctional Institute for Women

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

PROGRAM	CATEGORY	AMOUNT
Incarceration	Supplies	\$94,114
Total		\$94,114

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

DPS&C/CORRECTIONS SERVICES
 CARRY-FORWARD
 FISCAL YEAR 2017-2018 to 2018-2019

07/10/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
406	80883	2/7/2018	2000323009	2/27/2018	2300	3190	29,777

DESCRIPTION	Chevrolet Express 3500 FFV
-------------	----------------------------

Provide a brief explanation of the use for the requested carry-forward.

Vehicle has not been received as of June 30, 2018.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

Purchase order was created at the beginning of February 2018. The anticipation timeframe for the arrival of this vehicle was 90 days. Due to a emergency with the van plant, according to the fleet manager, all new request for vans were rescheduled. LCIW received an email stating that it will be the end of August before we can receive it.

M:\BUS1\Franklin Documents\[Carryforward-form FY 17-18 to FY 18-19-GerryLane.xls]Carryforward-form

DPS&C/CORRECTIONS SERVICES
 CARRY-FORWARD
 FISCAL YEAR 2017-2018 to 2018-2019

07/10/2018

P.O. ATTACHED	
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
406	80904	2/21/2018	2000327520	3/20/2018	2400	3160	64,337

DESCRIPTION	Elkhart Coach EC-II 8 passenger, 2 wheelchair spaces
-------------	--

Provide a brief explanation of the use for the requested carry-forward.

Vehicle has not been received as of June 30, 2018.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

Purchase order was created at the end of March 2018. The anticipation timeframe for the arrival of this vehicle is 150 days.

LCIW received an email stating that it will be the end of August to beginning of September prior to receiving the vehicle.

M:\BUS1\Franklin Documents\[Carryforward-form FY 17-18 to FY 18-19-Creative Bus (Handicapped).xls]Carryf

Carryforward-form FY 17-18 to FY 18-19-Creative Bus (Handicapped)

TO: Elaine Leibenguth
Budget Director

FROM: Frederick M. Boutte'
Agency Head Name

Warden
Agency Head Title

La. Correctional Institute for Women
Agency Name

DATE: 07/16/2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019


Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.


Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:28

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services		FOR OPB USE ONLY				
AGENCY: Allen Correctional Center		OPB LOG NUMBER <i>51</i>		AGENDA NUMBER <i>CF18</i>		
SCHEDULE NUMBER: 08-408		Approval and Authority:				
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER:						
HEAD OF BUDGET UNIT: Keith Cooley						
TITLE: Warden						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019		
GENERAL FUND BY:						
DIRECT	\$13,764,326	\$410,110		\$14,174,436		
INTERAGENCY TRANSFERS	\$51,001	\$0		\$51,001		
FEES & SELF-GENERATED	\$1,174,176	\$0		\$1,174,176		
STATUTORY DEDICATIONS	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$0	\$0		\$0		
TOTAL	\$14,989,503	\$410,110		\$15,399,613		
AUTHORIZED POSITIONS	164	0		164		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	164	0		164		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$2,838,729	7	\$0	0	\$2,838,729	7
Incarceration	\$11,190,774	154	\$410,110	0	\$11,600,884	154
Canteen	\$960,000	3	\$0	0	\$960,000	3
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$14,989,503	164	\$410,110	0	\$15,399,613	164

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services	FOR OPB USE ONLY	
AGENCY: Allen Correctional Center	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08-408		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER:		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

--

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

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State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$410,110	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$410,110	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:					ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019		FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:								
Direct	\$10,925,597	\$410,110	\$11,335,707		\$0	\$0	\$0	\$0
Interagency Transfers	\$51,001	\$0	\$51,001		\$0	\$0	\$0	\$0
Fees & Self-Generated	\$214,176	\$0	\$214,176		\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0		\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0		\$0	\$0	\$0	\$0
TOTAL MOF	\$11,190,774	\$410,110	\$11,600,884		\$0	\$0	\$0	\$0
EXPENDITURES:								
Salaries	\$5,499,299	\$0	\$5,499,299		\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Related Benefits	\$2,556,142	\$0	\$2,556,142		\$0	\$0	\$0	\$0
Travel	\$15,649	\$0	\$15,649		\$0	\$0	\$0	\$0
Operating Services	\$226,000	\$368,547	\$594,547		\$0	\$0	\$0	\$0
Supplies	\$1,675,884	\$41,563	\$1,717,447		\$0	\$0	\$0	\$0
Professional Services	\$154,000	\$0	\$154,000		\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Interagency Transfers	\$41,800	\$0	\$41,800		\$0	\$0	\$0	\$0
Acquisitions	\$514,000	\$0	\$514,000		\$0	\$0	\$0	\$0
Major Repairs	\$508,000	\$0	\$508,000		\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0		\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$11,190,774	\$410,110	\$11,600,884		\$0	\$0	\$0	\$0
POSITIONS								
Classified	151	0	151		0	0	0	0
Unclassified	3	0	3		0	0	0	0
TOTAL T.O. POSITIONS	154	0	154		0	0	0	0
OTHER CHARGES POSITIONS	0	0	0		0	0	0	0
NON-TO FTE POSITIONS	0	0	0		0	0	0	0
TOTAL POSITIONS	154	0	154		0	0	0	0
* Statutory Dedications:								
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$410,110	\$0	\$0	\$0	\$0	\$410,110

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$368,547	\$0	\$0	\$0	\$0	\$368,547
Supplies	\$41,563	\$0	\$0	\$0	\$0	\$41,563
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$410,110	\$0	\$0	\$0	\$0	\$410,110

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Allen Correctional Center

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Operating Services	\$368,547
Incarceration	Supplies	\$41,563
Total		\$410,110

OTHER

Elaine Leibenguth 342-7451

Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

Department of Public Safety & Corrections
State of Louisiana
Office of the Secretary

JOHN BEL EDWARDS
GOVERNOR



JAMES M. LE BLANC
SECRETARY

TO: Elaine Leibenguth
Budget Director

FROM: Keith Cooley
Agency Head Name

Assistant Warden
Agency Head Title

Allen Correctional Center
Agency Name

DATE: July 9, 2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.



Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:29

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	80715	4/3/2018	2000330941	4/4/2018	2300	3000	266,288

DESCRIPTION	Outdoor Re-Wiring Project
-------------	---------------------------

Provide a brief explanation of the use for the requested carry-forward.

Infrastructure upgrade for networking, computer systems, and telephone system.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request for the outdoor re-wiring project was submitted on 04/02/18.

Approval was received on 04/03/18. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 04/04/18. The vendor stated that when the time frame request was sent to them, they indicated it would be approximately an 8 week project. The vendor did not receive notice to proceed until 05/24/18, and a correction had to be made as it had the wrong completion date. The current completion date per the updated notice to proceed is 09/05/18.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]GM Cable Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	80795	4/18/2018	2000334328	4/18/2018	2300	3000	102,259

DESCRIPTION	Indoor Re-Wiring Project
-------------	--------------------------

Provide a brief explanation of the use for the requested carry-forward.

Infrastructure upgrade for networking, computer systems, and telephone system.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request for the indoor re-wiring project was submitted on 04/18/18.

Approval was received on 04/18/18. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 04/18/18. The notice to proceed states the vendor can commence work on or before 06/27/18, and are to fully complete the work within 120 consecutive calendar days thereafter. The contract completion date is 10/25/18.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Com-Net Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	81102	6/13/2018	2000347722	6/14/2018	2300	3190	17,775

DESCRIPTION	Kubota Zero Turn Mowers (2)
-------------	-----------------------------

Provide a brief explanation of the use for the requested carry-forward.

To maintain facility grounds.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the mowers was submitted on 06/13/18.

Approval was received on the same day as submittal. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 06/14/18. The vendor has stated they were unable to make delivery by 06/30/18 due to the availability from Kubota. They stated these units are on allocation and they were only able to get them because of state contract.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Com-Net Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	81052	6/8/2018	2000346690	6/12/2018	2300	3180	12,701

DESCRIPTION	John Deere Side-By-Side
-------------	-------------------------

Provide a brief explanation of the use for the requested carry-forward.

For use in maintenance operations.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the side-by-side was submitted on 04/19/18.

Approval was received on 06/08/18. The order was then processed through LaGov

and a purchase order was issued and sent to the vendor on 06/12/18. The vendor has stated they do not have this specific side-by-side in stock; therefore, it will be coming from the manufacturer in North Carolina.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Econ Jan Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	81032	6/8/2018	2000346249	6/8/2018	2100	3180	4,526

DESCRIPTION	Ammunition
-------------	------------

Provide a brief explanation of the use for the requested carry-forward.

Facility use for trainings, re-certifications, and emergencies.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the ammunition was submitted on 04/11/18.

Approval was received on 06/08/18. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 06/08/18. The vendor has stated that due to the production schedules of Winchester and backorder quantities, the product could not be delivered by the end of June.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Econ Jan Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	81048	6/8/2018	2000346381	6/12/2018	2500	3130	2,382

DESCRIPTION	Rubber Boots for Offenders
-------------	----------------------------

Provide a brief explanation of the use for the requested carry-forward.

Rubber boots for offender work crews.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase rubber boots was submitted on 04/12/18.

Approval was received on 06/08/18. The order was then processed through LaGov

and a purchase order was issued and sent to the vendor on 06/12/18. The vendor has stated they do not have the all of the quantities requested in stock; therefore, they will have to wait on shipment from the manufacturer. Part of the purchase order was received by 06/30/18.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Abel Carryforward-form

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/05/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
408	80886	5/8/2018	2000339330	5/10/2018	2600	3200	4,179

DESCRIPTION	Toilet paper (120 cases) & Paper Towels (75 cases)
-------------	--

Provide a brief explanation of the use for the requested carry-forward.

Hygiene paper products for facility use.

Detailed justification for the need to carry-forward the funds.


(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

The request to purchase the toilet paper and paper towels was submitted on 05/08/18.

Approval was received on the same day as submittal. The order was then processed through LaGov and a purchase order was issued and sent to the vendor on 05/10/18. The vendor has stated they do not have the quantities ordered in stock; therefore, they will have to wait on shipment from the manufacturer.

C:\Users\klavoi\Documents\[Carryforward-form FY 17-18 to FY 18-19.xls]Econ Jan Carryforward-form

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services			FOR OPB USE ONLY			
AGENCY: Dixon Correctional Institute			OPB LOG NUMBER <div style="text-align: center; font-size: 1.5em;">52</div>		AGENDA NUMBER <div style="text-align: center; font-size: 1.5em;">CF19</div>	
SCHEDULE NUMBER: 08-409			Approval and Authority:			
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER:						
HEAD OF BUDGET UNIT: Jason Kent						
TITLE: Warden						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge) 						
MEANS OF FINANCING		CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019	
GENERAL FUND BY:						
DIRECT		\$40,422,688	\$24,390		\$40,447,078	
INTERAGENCY TRANSFERS		\$1,715,447	\$0		\$1,715,447	
FEES & SELF-GENERATED		\$2,736,508	\$0		\$2,736,508	
STATUTORY DEDICATIONS		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
[Select Statutory Dedication]		\$0	\$0		\$0	
Subtotal of Dedications from Page 2		\$0	\$0		\$0	
FEDERAL		\$0	\$0		\$0	
TOTAL		\$44,874,643	\$24,390		\$44,899,033	
AUTHORIZED POSITIONS		464	0		464	
AUTHORIZED OTHER CHARGES		0	0		0	
NON-TO FTE POSITIONS		0	0		0	
TOTAL POSITIONS		464	0		464	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$3,942,296	12	\$0	0	\$3,942,296	12
Incarceration	\$38,989,288	447	\$24,390	0	\$39,013,678	447
Canteen	\$1,943,059	5	\$0	0	\$1,943,059	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$44,874,643	464	\$24,390	0	\$44,899,033	464

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services	FOR OPB USE ONLY	
AGENCY: Dixon Correctional Institute	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08-409		
SUBMISSION DATE: July 17, 2018	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER:		

Use this section for additional Statutory Dedications, if needed.

The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

--

Use this section for additional Program Names, if needed.

The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$24,390	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$24,390	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:					ADJUSTMENT OUTYEAR PROJECTIONS			
	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019		FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:								
Direct	\$36,499,558	\$24,390	\$36,523,948		\$0	\$0	\$0	\$0
Interagency Transfers	\$1,715,447	\$0	\$1,715,447		\$0	\$0	\$0	\$0
Fees & Self-Generated	\$774,283	\$0	\$774,283		\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0		\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0		\$0	\$0	\$0	\$0
TOTAL MOF	\$38,989,288	\$24,390	\$39,013,678		\$0	\$0	\$0	\$0
EXPENDITURES:								
Salaries	\$21,311,893	\$0	\$21,311,893		\$0	\$0	\$0	\$0
Other Compensation	\$225	\$0	\$225		\$0	\$0	\$0	\$0
Related Benefits	\$10,493,974	\$0	\$10,493,974		\$0	\$0	\$0	\$0
Travel	\$1,777	\$0	\$1,777		\$0	\$0	\$0	\$0
Operating Services	\$671,980	\$0	\$671,980		\$0	\$0	\$0	\$0
Supplies	\$3,196,697	\$24,390	\$3,221,087		\$0	\$0	\$0	\$0
Professional Services	\$3,026,000	\$0	\$3,026,000		\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Interagency Transfers	\$286,742	\$0	\$286,742		\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0		\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0		\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$38,989,288	\$24,390	\$39,013,678		\$0	\$0	\$0	\$0
POSITIONS								
Classified	442	0	442		0	0	0	0
Unclassified	5	0	5		0	0	0	0
TOTAL T.O. POSITIONS	447	0	447		0	0	0	0
OTHER CHARGES POSITIONS	0	0	0		0	0	0	0
NON-TO FTE POSITIONS	0	0	0		0	0	0	0
TOTAL POSITIONS	447	0	447		0	0	0	0
* Statutory Dedications:								
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0		\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$24,390	\$0	\$0	\$0	\$0	\$24,390

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$24,390	\$0	\$0	\$0	\$0	\$24,390
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$24,390	\$0	\$0	\$0	\$0	\$24,390

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Dixon Correctional Institute

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

<u>PROGRAM</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
Incarceration	Supplies	\$24,390

Total	\$24,390
--------------	-----------------

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

TO: Elaine Leibenguth
Budget Director

FROM: Jason Kent
Agency Head Name


Warden
Agency Head Title

Dixon Correctional Institute
Agency Name

DATE: July 6, 2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.


Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:30

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/12/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
409	81451	6/11/2018	2000346857	6/11/2018	2100	3310	11,576

DESCRIPTION	2019 Yamaha Concierge 6 AC Electric Glacier Golf Cart DR2ERW6PAC
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Provide a brief explanation of the use for the requested carry-forward.

Golf cart needed in Visiting operations to shuttle visitors to the different visiting areas located within the institution.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

End-of-the-fiscal year supplemental appropriation allowed for the purchase of much needed equipment throughout the institution that included the Visiting operations at the prison that were not allowed to be purchased throughout the fiscal year due to budgetary reasons (DCI did not have any appropriations for acquisitions). On 6/11/18 a RFP for this equipment was approved for purchase and the item was ordered. At our request, the vendor had sent a picture of the item leading DCI to believe the item was in stock sitting on the lot. It was later revealed that the specific item listed on state contract, and in order to receive the state contract pricing, it would have to be special ordered. This special order has a 6-8 week delivery and therefore would not make the 6/30/2018 delivery deadline. DCI elected to keep the item on backorder and request to carry-forward the funds into the new fiscal year (2018-2019). This item is needed to shuttle visitors from the parking lot outside the front gate of DCI to the different visiting areas. Visitors are not allowed to drive within the institution. One visiting area is located approx. a quarter of a mile away from the front gates of DCI. Often times, existing fleet for the prison are not available for this use as DCI has been experiencing a large number of sit downs at medical facilities and emergency trips, that make reliable transportation unavailable at the time. The majority of DCI's existing fleet are old with high mileage and are often down for repairs waiting on parts and is therefore unavailable for shuttling visitors around.

C:\Users\CADENJ~1.DOC\AppData\Local\Temp\notesFFF692\Carryforward-form FY 17-18 to FY 18-19 Golf

Carryforward-form FY 17-18 to FY 18-19 Golf Cart

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/12/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
409	81448	6/11/2018	2000346896	6/12/2018	2167	3310	8,017

DESCRIPTION	Bush Hog BH26-2R Rotary Cutter, RT84GR-1R Rotary Tiller, RTC50G-21 Rotary Tiller
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Provide a brief explanation of the use for the requested carry-forward.

Implements compatible to existing tractors used in the vegetable gardens operations that supplement meals served in the kitchens that help keep the food costs down.

Detailed justification for the need to carry-forward the funds.

(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

End-of-the-fiscal year supplemental appropriation allowed for the purchase of much needed equipment needed in the vegetable operations not allowed to be purchased throughout the fiscal year due to budgetary reasons (DCI did not have any appropriations for acquisitions). On 6/11/18 a RFP for this gardening equipment was approved for purchase and the items were ordered. At the time the order was placed, the vendor guaranteed delivery no later than 6/30/2018. A follow-up with the vendor at a later date to check delivery stat revealed that the items would not make it by 6/30/2018. The vegetables harvested from the DCI fields are used to supplement the meals served in the kitchens to help keep food cost down. Any abundance not needed at DCI is shared with other DOC facilities to help supplement their meals as well. Utilizing "field operations" also keeps offenders busy and out of trouble. Serving fresh vegetables with meals also helps keep the offender population happy. Due to the cost savings and the need to keep offenders working, busy and happy, DCI elected to keep the items on backorder and request to carry-forward the funds into the new fiscal year (2018-2019). The existing equipment is not sufficient to meet the needs of the vegetable operations and/or considered old and aging equipment that is need of constant repair.

C:\Users\CADENJ~1.DOC\AppData\Local\Temp\notesFFF692\Carryforward-form FY 17-18 to FY 18-19 Tiller

DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/12/2018

P.O. ATTACHED	Yes
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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
409	81444	6/11/2018	2000346862	6/19/18	4100	3140	4,797

DESCRIPTION	Max Medical Transport Stretcher MPHPT100131
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Provide a brief explanation of the use for the requested carry-forward.

Transporting of offenders with medical emergencies from their housing units or job assignments to the Infirmary.

Detailed justification for the need to carry-forward the funds.


(Since one of the requirements for carryovers is documentation that the delay was beyond the control of the agency, a chronology of events in the processing of the order, indicating delays during the process and explaining the cause of these delays, if known, should be submitted).

End-of-the-fiscal year supplemental appropriation allowed for the purchase of much needed medical equipment not allowed to be purchased throughout the fiscal year due to budgetary reasons (DCI did not have any appropriations for acquisitions). On 6/11/18 a RFP for this medical equipment was approved for purchase and the items were ordered. The vendor confirmed delivery of all items no later than 6/30/18 with the exception of one (1) stretcher. This item was considered a special request item with an approx. four (4) week delivery, therefore not allowing delivery by 6/30/18. Due to the medical needs of the institution, DCI elected to keep the item on backorder and request to carry-forward the funds into the new fiscal year (2018-2019). Existing stretchers are old (approx. 12 plus years), rusty, the tires are wearing off and the lifts do not go up and down.

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Carryforward-form FY 17-18 to FY 18-19 Stretcher PO 2000346862

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: DPS&C/Corrections Services		FOR OPB USE ONLY				
AGENCY: Elayn Hunt Correctional Center		OPB LOG NUMBER <i>53</i>		AGENDA NUMBER <i>CF20</i>		
SCHEDULE NUMBER: 08-413		Approval and Authority:				
SUBMISSION DATE: July 17, 2018						
AGENCY BA-7 NUMBER:						
HEAD OF BUDGET UNIT: Tim Hooper						
TITLE: Warden						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): 						
MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)		REVISED FY 2018-2019		
GENERAL FUND BY:						
DIRECT	\$60,368,710	\$496,284		\$60,864,994		
INTERAGENCY TRANSFERS	\$237,613	\$0		\$237,613		
FEES & SELF-GENERATED	\$2,553,631	\$0		\$2,553,631		
STATUTORY DEDICATIONS	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$0	\$0		\$0		
TOTAL	\$63,159,954	\$496,284		\$63,656,238		
AUTHORIZED POSITIONS	640	0		640		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	3	0		3		
TOTAL POSITIONS	643	0		643		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$7,083,208	9	\$0	0	\$7,083,208	9
Incarceration	\$54,127,982	629	\$496,284	0	\$54,624,266	629
Canteen	\$1,948,764	5	\$0	0	\$1,948,764	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$63,159,954	643	\$496,284	0	\$63,656,238	643

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

State General Funds

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$496,284	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$496,284	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action would not be applicable to the agency as they do not require additional personnel at this time.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019. This transfer will prevent a negative impact from occurring in the current year budget for this liability.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this is not an after the fact BA-7 nor have expenditures been made toward the program for this fiscal year.

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this request will provide for carryforward of funding from FY 2017-2018 to FY 2018-2019.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2018-2019	ADJUSTMENT (+) OR (-)	REVISED FY 2018-2019
	N/A			

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

If the requested BA-7 for carryforward funding is not approved, the agency will have to absorb liabilities in FY 2018-2019 that were obligated in FY 2017-2018 despite limited funding in FY 2018-2019.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The approval of this BA-7 will provide carryover funds for the agency but will have no impact on the performance of the programs.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will provide for a funding shortage in the agency's appropriation.

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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$53,285,502	\$496,284	\$53,781,786	\$0	\$0	\$0	\$0
Interagency Transfers	\$237,613	\$0	\$237,613	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$604,867	\$0	\$604,867	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$54,127,982	\$496,284	\$54,624,266	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$29,797,265	\$0	\$29,797,265	\$0	\$0	\$0	\$0
Other Compensation	\$136,834	\$0	\$136,834	\$0	\$0	\$0	\$0
Related Benefits	\$14,239,105	\$0	\$14,239,105	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$819,181	\$61,659	\$880,840	\$0	\$0	\$0	\$0
Supplies	\$8,478,497	\$434,625	\$8,913,122	\$0	\$0	\$0	\$0
Professional Services	\$328,520	\$0	\$328,520	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$328,580	\$0	\$328,580	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$54,127,982	\$496,284	\$54,624,266	\$0	\$0	\$0	\$0
POSITIONS							
Classified	617	0	617	0	0	0	0
Unclassified	9	0	9	0	0	0	0
TOTAL T.O. POSITIONS	626	0	626	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	3	0	3	0	0	0	0
TOTAL POSITIONS	629	0	629	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Incarceration

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$496,284	\$0	\$0	\$0	\$0	\$496,284
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0		\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$61,659	\$0	\$0	\$0	\$0	\$61,659
Supplies	\$434,625	\$0	\$0	\$0	\$0	\$434,625
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$496,284	\$0	\$0	\$0	\$0	\$496,284
OVER / (UNDER)						
	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

AGENCY: Elayn Hunt Correctional Center

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

This BA-7 reflects a request to carryforward budget authority and associated funding from FY 2017-2018 to FY 2018-2019.

REVENUES

State General Funds

EXPENDITURES

PROGRAM	CATEGORY	AMOUNT
Incarceration	Operating Services	\$61,659
Incarceration	Supplies	\$434,625
Total		\$496,284

OTHER

Elaine Leibenguth 342-7451
Thomas C. Bickham, III 342-6739

BA-7 SUPPORT INFORMATION

Page _____

A



TO: Elaine Leibenguth
Budget Director

FROM: Tim Hooper
Agency Head Name

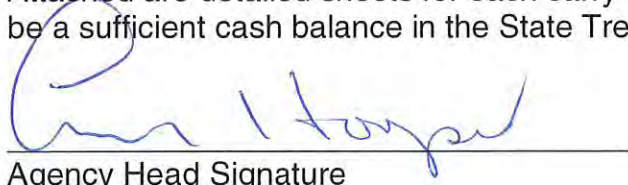
Warden
Agency Head Title

Elayn Hunt Correctional Center
Agency Name

DATE: July 3, 2018

RE: Request(s) to Re-budget FY 2017-2018 Funds to FY 2018-2019

Attached are detailed sheets for each carry-forward item our agency is requesting. There will be a sufficient cash balance in the State Treasury to pay for the encumbrances.



Agency Head Signature

OFFICE OF THE GOVERNOR
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING & BUDGET

2018 JUL 17 PM 3:30

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DPS&C/CORRECTIONS SERVICES
CARRY-FORWARD
FISCAL YEAR 2017-2018 to 2018-2019

07/11/2018

P.O. ATTACHED

AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-80082A	7/10/2017	2000279020	7/24/2017	4100	3110	9,546

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To provide speciality medication for offender James Jarrett #714386

Detailed justification for the need to carry-forward the funds.

The request was received in the Business Office on 7/10/2017. The medication needed is a speciality medicine and needed to be put on a bid on 7/3/17. The purchase order was received on 7/24/2017, to be given every 12 hours for 1 year. Per our Pharmacist at EHCC, offenders on speciality medicines are constantly evaluated for progress, side effects, etc for their therapy. It is common for doctors to order a patient to skip a cycle of the patient's medicine therapy in response to the patients reaction to the therapy. Most of the offenders a prescribed a medication for long term use and these extensions can prolong the original medication order. The above offender is due right now for his medicine and he spoke with Walgreens to resume his medicine on 7/16/18. before the end of the month.

This type of medicine is not available on the state contract and there are no generics available.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81197	11/29/2018	2000309420	2/9/2018	2320	3180	28,544

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To replace current vehicle in fleet.

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 11/29/2017. The purchase order was received on 6/26/2018.

Delivery per vendor is 90 days.

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CHEVY EXPRESS 3500 (1)

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81577	2/28/2018	2000334860	4/20/2018	2320	3180	49,693

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

Replacement vehicles for fleet.

Detailed justification for the need to carry-forward the funds.

The purchase order was submitted to the Business Office on 2/28/2018. All requested documentation was sent to Headquarters, Tammy Grant for approval to purchase (2) 2018 Ram 1500 Crew 4WD. The agency received the approval letter from Louisiana Property Assistance (LPAA) on April 17, 2018 to purchase the vehicles. The purchase order was approved on 4/20/2018. Delivery per vendor is 60 - 120 days.

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Ram 1500 Crew 4WD

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81578	2/28/2018	2000334840	6/26/2018	2320	3180	55,297

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

Replacement vehicles for fleet.

Detailed justification for the need to carry-forward the funds.

The purchase order was submitted to the Business Office on 2/28/2018. All requested documentation was sent to Headquarters, Tammy Grant for approval to purchase (2) Chevrolet Express 15 passenger vans. The agency received the approval letter Louisiana Property Assistance on April 3, 2018 to purchase the vehicles.

The purchase order was approved on 6/26/2018. Delivery per vendor is 60 - 120 days.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81656	5/16/2018	2000340034	5/16/2018	2320	3180	68,636

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To add handicapp vehicle to fleet.

Detailed justification for the need to carry-forward the funds.

The purchase order was submitted to the Business Office on 3/9/2018. All requested documentation was sent to Headquarters, Tammy Grant for approval to purchase (1) Elkhart Coach EC-II Ford E-450 DRW. The agency received the approval letter Louisiana Property Assistance on April 3, 2018 to purchase the vehicle.

The purchase order was approved on 5/16/2018. Delivery per vendor is 150 days.

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Handicapp vehicle

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81786	5/8/2018	2000338009	5/8/2018	2412	3180	51,700

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

To replace two mixers to the kitchens

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 3/27/2018. The quote was received for a specific commercial brand of mixers on 3/20/2018. The purchase order was received on 5/8/2018.

The manufacturer has not sent items to the vendor for shipping to the agency.

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MIXERS

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81851	4/4/2018	2000338337	5/7/2018	2300	2800	15,531

DESCRIPTION	
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3180
per 1515

Provide a brief explanation of the use for the requested carry-forward.

To rebuild Skilled Nursing Chiller.

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 4/4/2018. Originally, items were out for 21 day sealed bid.

It was turned into Authorized Dealer job. Because of issues with dealer warranty, authorized dealer was being disqualified. Warranty cost was paid separate so job was decided to be done as authorized dealer.

New PO was received on 5/7/18, but new equipment/parts for repair would not be received until after 6/30/18.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81851A	4/4/2018	2000349141	6/18/2018	2300	2800	61,659

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

To rebuild Skilled Nursing Chiller.

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 4/4/2018. This order is combined with RFP#81851.

Additional parts were needed for Chiller rebuild in Skilled Nursing Unit.. The purchase was received on 6/18/2018.

Parts have not been received as of 6/29/2018.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-81927	4/12/2018	2000333853	4/20/2018	2300	3310	7,404

DESCRIPTION

Provide a brief explanation of the use for the requested carry-forward.

To supply parts and material for waste water/oxidation pond for repairs.

Detailed justification for the need to carry-forward the funds.

A proposal was completed by the authoized dealer on 4/10/18. The request for repairs was received in the Business Office on 4/12/18. The purchase order was received on 4/20/2018.

The vendor was contacted and is having trouble receiving the parts/equipment needed from the manufactorer. As of 6/29/2018, nothing has been received.

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WASTE WATER FILTER 81927

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-82105	5/9/2018	2000340657	5/18/2018	4100	3110	62,982

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

Flu Vaccine for DOC institutions.

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 5/9/18. The contract was not available and the vendor had to be added to the LaGov system once the contract was available. The vaccine has to be reserved in advance for delivery in October or November 2018 and to also insure the quantity requested is available for delivery to the agency. EHCC has vaccines reserved for 4 DOC institutions including EHCC.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-82380	6/11/2018	2000348905	6/26/2018	2112	3180	11,244

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

To replace APX4000 model radios for security.

Detailed justification for the need to carry-forward the funds.

The order was received in the Business Office on 6/11/18. The purchase order was received on 6/26/2018.

Per vendor delivery is 22 days after receipt of order.

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MOTOROLA RADIOS 82380

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-82395	6/13/2018	2000348988	6/23/2018	4100	3140	7,609

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

Oxygen tank holders and digitl scales needed for institution

Detailed justification for the need to carry-forward the funds.

The request was received in the Business Office on 6/13/2018 and the purchase order was received on 6/23/2018.

All items on the purchase order have been received by 6/30/2018but 9 of the oxygen tank holders and the
4 digital scales.

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AGENCY	RFP #	RFP DATE	P.O. #	P.O. DATE	EXPEND. ORGAN.	OBJECT CODE	AMOUNT
413	413-82437	6/19/2018	2000352075	6/27/2018	4100	3140	2,936

DESCRIPTION	
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Provide a brief explanation of the use for the requested carry-forward.

7 panel toxicups needed for the institution.

Detailed justification for the need to carry-forward the funds.

The order request was received in the Business Office on 6/19/2018. After approvals, the purchase order was received on 6/27/2018. The toxicups were ordered but the 7-panel test cups needed could not be received by 6/30/2018. The vendor could only send the 6 panel toxicups by June 30.

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